

STATEMENT OF TITLE AND CONSENT FOR CERTIFICATION PURPOSES

- To be used in applications for certification for **proposed disposition** only.

This document must be completed and signed:

- » by all individuals, corporations or estates (the “Proposed Donor/Vendor”) who propose to dispose of an object or several objects (the “Object”) to an institution or public authority designated under the *Cultural Property Export and Import Act* (the “Act”); **and**
- » by an authorized representative¹ of the designated institution or public authority to which the disposition is proposed (the “Institution”).

This document must be submitted to CCPERB by the Institution together with an Application for Certification of Cultural Property for Income Tax Purposes for the Object (the “Application”) **when the disposition is proposed.**

All sections of this document must be completed. If the space in any section is insufficient, please complete the section on a separate attachment.

CCPERB may request from the Institution a copy of any proof of ownership and any other document in situations where CCPERB considers it necessary to do so.

PART 1 – Name and address of Proposed Donor/Vendor², as identified in the Application

PART 2 – Name and address of the Institution, as identified in the Application

PART 3 – Description of the Object

(Include a description of the Object matching that used in the Application, and that which will be used in the disposition agreement or deed of transfer).

PART 4 – Statement of title

PART 5 – Proposed Donor/Vendor consent to the collection and use of personal information by CCPERB and the Administrative Tribunals Support Services of Canada (the “ATSSC”)

PART 6 – Proposed Donor/Vendor consent to communications between CCPERB, the ATSSC and the Institution

PART 7 – Object due diligence

PART 8 – Declaration that information is true and correct

A – Corporation/Estate Proposed Donor/Vendor signature block

B – Institution signature block

¹ The duly authorized representative should be the Institution’s Chief Executive Officer, Director, or other person designated by the Chief Executive Officer or Director to sign this document on their behalf.

² Each Proposed Donor/Vendor must be identified in this document.

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PART 1 – Name and address of Proposed Donor/Vendor², as identified in the Application

Donor #1

Choose a type of Proposed Donor/Vendor:

Name:

Address:

Email address:

If Proposed Donor/Vendor is a Corporation or an Estate, please indicate “care of” (c/o) information.

Name and Title of c/o person:

Address of c/o person *(if different from above address)*:

Email address of c/o person *(if different from above address)*:

² Each Proposed Donor/Vendor must be identified in this document.

ADD A PROPOSED DONOR/VENDOR PAGE

If you have an additional Proposed Donor/Vendor, please complete the required sections on the additional page.

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PART 2 - Name and address of the Institution, as identified in the Application

Name of Institution:

Name and Title of duly authorized representative:

Address:

Email address of duly authorized representative:

PART 3 - Description of the Object

(Include a description of the Object matching that used in the Application, and that which will be used in the disposition agreement or deed of transfer).

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PART 4 – Statement of title

With respect to the Application, the Proposed Donor/Vendor by signing this document hereby declare that:

At the time of signature of this document, the Proposed Donor/Vendor holds all right, title and interest in the Object and is legally entitled to propose the disposition to the Institution.

PART 5 – Proposed Donor/Vendor consent to the collection and use of personal information by CCPERB and the Administrative Tribunals Support Services of Canada (the “ATSSC”)

The Proposed Donor/Vendor by signing this document hereby declares that:

- a. The Proposed Donor/Vendor has read the Privacy Statement published by CCPERB at <https://ccperb-cceebs.gc.ca/en/resources/principles-policies.html> (the “Privacy Statement”).
- b. The Proposed Donor/Vendor consents to the collection and use of its personal information by CCPERB and the ATSSC in the manner set out in the Privacy Statement.

PART 6 – Proposed Donor/Vendor consent to communications between CCPERB, the ATSSC and the Institution

The Proposed Donor/Vendor by signing this document hereby confirms that:

- a. CCPERB and the ATSSC may communicate with the Institution for the purposes of making a determination and issuing a *Cultural Property Income Tax Certificate* with respect to the Object.
- b. The Proposed Donor/Vendor consents to the disclosure by CCPERB and the ATSSC of the Proposed Donor/Vendor’s taxpayer information³ when communicating with the Institution for the purposes of making a determination and issuing a *Cultural Property Income Tax Certificate* with respect to the Object.
- c. The institution will act on the Proposed Donor/Vendor’s behalf for the purposes of the Application. Any communication between CCPERB and the ATSSC and the Institution has the same effect as a communication with the Proposed Donor/Vendor for the purposes of making a determination and issuing a *Cultural Property Income Tax Certificate* with respect to the Object.

³ Taxpayer information includes information relating to a taxpayer that is obtained by or on behalf of the Minister of Finance for the purposes of the *Income Tax Act* and that directly or indirectly identifies the identity of the taxpayer to whom it relates. In the context of an Application, this could include, for example, the Proposed Donor/Vendor’s name, the name of the Institution, and information pertaining to the Object’s fair market value.

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PART 7 – Object due diligence

The Institution confirms that it has conducted appropriate enquiries and given careful consideration to the ownership of the Object and any issues relating to the confidentiality, secrecy or security of the Object or of any information supported by the Object. Based on those enquiries and consideration, the Institution’s duly authorized representative hereby declares that:

- a. At the time of signature of this document, the Proposed Donor/Vendor is the owner of all right, title and interest in the Object, and
- b. The Institution is able to provide the documents and information in the application for certification of the Object for income tax purposes to CCPERB without restriction and without breaching any obligation related to the confidentiality, secrecy or security of the Object or of any information supported by the Object or in the application.

PART 8 – Declaration that information is true and correct

The Institution’s duly authorized representative and the Donor/Vendor hereby declare that the information provided in this document is true and correct.

SIGNED by each Donor/Vendor and the Institution on the dates indicated below.

› Additional Donor/Vendor signature blocks are found on the following page(s), if applicable.

A – Proposed Donor/Vendor signature block #1

Choose a type of Proposed Donor/Vendor:

Print name of Individual, Corporation or Estate:

X

Signature

Date:

If Proposed Donor/Vendor is a Corporation or an Estate, please indicate “care of” (c/o) information.

By (*print name of c/o person*):

Title (*title of c/o person*):

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PART 8 – Declaration that information is true and correct

The Institution's duly authorized representative and the Donor/Vendor hereby declare that the information provided in this document is true and correct.

SIGNED by each Donor/Vendor and the Institution on the dates indicated below.

B – Signature block for the Institution

Name of Institution:

X

Signature of Institution's duly authorized representative

Date:

Print name of Institution's duly authorized representative:

Title of Institution's duly authorized representative: